

COATESVILLE AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
Coatesville Area Senior High School Auditorium
April 24, 2018 - 7:00 PM

OPENING ACTIVITIES

1. CALL TO ORDER AT 7:03 P.M.

2. READING OF MISSION STATEMENT

The Mission of the Coatesville Area School District, rich in diversity and committed to excellence, is to create innovative educational experiences which are funded by the taxpayers, supported by the community, delivered by dedicated teachers and administrators, to ensure all students will become responsible, contributing global citizens.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

Board of School Directors

Dean A. Snyder, President - <i>present</i>	(Finance Committee)
Ann M. Wuertz, Vice President - <i>present</i>	(Operations & Policy Committees)
Robert J. Fisher - <i>present</i>	(Education & Finance Committees)
Bashera Grove - <i>present</i>	(Education Committee)
James Hills - <i>present</i>	(Finance & Operations Committees)
Thomas N. Keech - <i>present</i>	(Education Committee)
Robert T. Marshall, Jr. - <i>present</i>	(Operations Committee)
Brandon J. Rhone - <i>present</i>	(Policy Committee)
Thomas Siedenbuehl - <i>absent</i>	(Policy Committee)

Administration

Dr. Cathy Taschner, Superintendent of Schools - *present*
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum and Learning - *present*
Dr. Cynthia Ajemian, Director of Special Education - *absent*
Jeffrey Ammerman, Director of Business Administration - *present*
Karen Hall, Director of Human Resources and School Board Secretary - *present*
Jason Palaia, Director of Elementary and Secondary Education - *absent*
Rita Perez, Director of Pupil Services - *absent*

Student Representatives

Jared Elters, Senior Class Representative- *absent*
Diamond Marrow, Junior Class Representative- *absent*

Solicitor

Michael I. Levin, Esquire- *absent*

5. **MOMENT OF SILENCE AND SALUTE TO THE FLAG**

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the March 27, 2018 School Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure*)

Motion: Ann Wuertz

Second: James Hills

Vote: 8-0-0

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the April 10, 2018 Special Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure*)

Motion: James Hills

Second: Robert Marshall

Vote: 8-0-0

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

EXECUTIVE SESSION

An executive session will be held on Monday, April 23, 2018 for legal and personnel reasons.
An executive session was held on Monday, April 9, 2018 for legal and personnel reasons.

STUDENT REPRESENTATIVE'S REPORT

SUPERINTENDENT'S REPORT

The superintendent's report was provided by Dr. Cathy Taschner

SPECIAL REPORTS

AFJROTC Annual Update

Donation of Artwork by Amanda Wisk

Budget Report- Mr. Jeff Ammerman, Director of Business Management

IMPORTANT DATES

Date	Time	Meetings	Place
May 7, 2018	6:00 PM	All Committees & Special Meeting	C.A.S.H.S. Auditorium
May 22, 2018	7:00 PM	School Board Meeting	C.A.S.H.S. Auditorium

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. **CONSENT AGENDA** (*Dean Snyder, Board President*)

RECOMMENDED MOTION: That the Board of School Directors approves the consent agenda items:

Items to be removed from Consent Agenda:

- 2-E Help Desk Support Specialist Contract
- 2-F Amended Dismissal Resolution – Andrew Arcaro
- 2-G Teamsters Local Union No. 384 Agreement
- 2-I 2018-19 Proposed Final Budget Adoption
- 2-J Sale Lease Back Debt Guarantee Resolution
- 2-K Intermediate Unit Core Budget Adoption
- 2-L Delta-T Group Agreement

- 3-G Student Discipline Code of Conduct
- 3-M Independent Education Evaluation Contracts

Motion: Ann Wuertz

Second: Basher Grove

Vote: 8-0-0

2. **FINANCE COMMITTEE** (*Dean Snyder, Chair*)

A. **Financial Statements**

RECOMMENDED MOTION: That the Board of School Directors approves the enclosed financial statements and the bills payable list, as presented. (*Enclosures*)

B. **Barton Associates Contract**

RECOMMENDED MOTION: That the board of School Directors approve the contract with Barton Associates in the amount of \$10,750 for engineering services for the East Fallowfield boiler replacement. (*Confidential Enclosure*)

C. **Pennsylvania Trust Contract**

RECOMMENDED MOTION: That the board of School Directors approve the contract with the Pennsylvania Trust in an amount not to exceed \$8,300 for actuarial services from Conrad Seigel to calculate GASB 45 and GASB 75 amounts related to post-employment benefits. (*Confidential Enclosure*)

D. Krapf Bus Contract

RECOMMENDED MOTION: That the board of School Directors approve the five-year contract with the George Krapf, Jr. & Sons, Inc. to provide transportation services through July 31, 2023. (*Confidential Enclosure*)

E. Help Desk Support Specialist Contract

RECOMMENDED MOTION: That the board of School Directors approve the Help Desk Support Specialist Contract with Logic Choice Business Technologies in the amount of \$99,500 (*Enclosure*)

Motion: James Hills **Second:** Ann Wuertz **Vote:** 8-0-0

F. Amended Dismissal Resolution – Andrew Arcaro

RECOMMENDED MOTION: In consideration of the attached amended Resolution that the Board of School Directors approve that Andrew Arcaro be and is hereby dismissed from employment effective immediately, subject to whatever rights he may have under any collective bargaining agreement, it being expressly understood that the School District hereby retains all defenses it has under the collective bargaining agreement, applicable law or otherwise.

Motion: Ann Wuertz **Second:** Robert Fisher **Vote:** 8-0-0

G. Teamsters Local Union No. 384 Agreement

RECOMMENDED MOTION: That the board of School Directors approve the Teamsters Local Union No. 384 Agreement for the period of July 1, 2018 through June 30, 2023. (*Confidential Enclosure*)

Motion: Robert Marshall **Second:** James Hills **Vote:** 8-0-0

H. Donations

RECOMMENDED MOTION: That the board of School Directors accept the following donations from the following sponsors:

<u>Amount</u>	<u>Donor/Sponsor</u>	<u>Purpose</u>
Art	Amanda Wisk	Gold Award Project, Autism Awareness
\$600	Anonymous	Retirement/Service Award Dinner
\$250	George Krapf Jr & Son's, Inc	Retirement/Service Award Dinner
\$500	ServiceMaster	Retirement/Service Award Dinner
\$500	EBS Healthcare	Retirement/Service Award Dinner
\$1,500	GCA Services Group, Inc	Retirement/Service Award Dinner
\$1,000	Anastasi Landscaping	Retirement/Service Award Dinner
\$1,215	CCEF	AFJROTC
\$1,152.74	CCEF	AFJROTC

I. 2018-2019 Proposed Final Budget Adoption

RECOMMENDED MOTION: That the Board of School Directors approve the resolution as presented to adopt a proposed final general fund budget for the 2018-2019 school year in the amount of \$178,090,469.00.

Motion: Ann Wuertz **Second:** Robert Marshall **Vote:** 6-2-0

J. Sale Lease Back Debt Guarantee Resolution

RECOMMENDED MOTION: That the Board of School Directors adopt a resolution as presented to allow for a sale lease back transition with the Coatesville Area School District Building Authority.

Motion: James Hills **Second:** Ann Wuertz **Vote:** 7-0-0

K. Intermediate Unit Core Budget Adoption

RECOMMENDED MOTION: That the Board of School Directors approve the 2018-2019 Chester County Intermediate Unit Core Services Budget in the amount of \$27,562,528.

Motion: Ann Wuertz **Second:** Thomas Keech **Vote:** 8-0-0

L. Delta -T Group Agreement –

RECOMMENDED MOTION: That the board of School Directors approve the agreement with Delta-T Group for substitute psychologists, RN's, LPN's as presented. (*Confidential Enclosure*)

Motion: Ann Wuertz **Second:** James Hills **Vote:** 8-0-0

M. Human Resources Report

RECOMMENDED MOTION: That the Board of School Directors approves the resignations, appointments, new positions, leaves of absence, transfers, changes of status and corrections, as outlined below:

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. ACT 93

1) Ajemian, Cynthia, Director of Special Education. Letter Dated: 4/15/2018. Reason: Personal. Effective: 6/30/2018.

b. CATA

2) Barndt, Colleen, Teacher for King's Highway Elementary School. Letter Dated: 4/8/2018. Reason: Retirement. Effective: 6/8/2018.

3) Ross, Susan, Teacher for Caln Elementary School. Letter Dated: 4/10/2018. Reason: Retirement. Effective: 6/8/2018.

4) Smith, Denise, School Nurse for Caln Elementary School and Scott Middle School. Letter Dated: 4/5/2018. Reason: Retirement. Effective: 6/30/2018.

c. CATSS

1) Marlow, Lakeesha, 4.5 Hour Aide for Caln Elementary School. Letter Dated: 4/12/2018. Reason: Personal. Effective: 4/26/2018.

d. NON-CERT

- 1) James, Darrell, School Police Officer for the Coatesville Area School District. Letter Dated: 4/4/2018. Reason: Personal. Effective: 4/4/2018.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Arnold, Jennifer, Mathematics Teacher for the Coatesville Area Senior High School. Posted: 2/27/2018. Salary: \$49,933 (pro-rated). Level: M. Step: 4. Degree—BS Accounting, Minor History, Penn State University. MA—Education, Chaminade University of Honolulu. Certifications: Mathematics 7-12. Effective: 5/7/2018. SP4: Approved. Pending 168 Forms.

b. EXTRA DUTY

- 1) Frederick, Amanda, Summer School Elementary Teacher for the Coatesville Area School District. Posted: 1/23/2018. Salary: \$33/hour. Certifications: Elementary K-6. Effective: 6/25/2018—8/2/2018. SP4: Staff.
- 2) Harvey, Carla, ESY Aide for the Coatesville Area School District. Posted: 1/22/2018. Salary: \$12.50/hour. Effective: 6/25/2018—8/2/2018. SP4: Staff.
- 3) Miles, Willie, 8th Grade Track and Field Coach for North Brandywine Middle School. Posted: 2/5/2018. Salary: \$2128.50 (pro-rated). Effective: 4/18/2018. SP4: Staff.

3. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. CATA

- 1) Eastburn, Susan, Teacher for North Brandywine Middle School. Effective: 1/2/2018—5/4/2018.
- 2) Raibley, John, Teacher for the Coatesville Area Intermediate High School. Effective: 5/17/2018—6/8/2018.
- 3) Shechtman, Alize, Teacher for Scott Middle School. Effective: 4/5/2018—6/8/2018.

4. Leave(s) of Absence—Unpaid Personal

RECOMMENDED MOTION: That the Board of School Directors approve the following Unpaid Personal Leave(s) of Absence as indicated:

a. CATA

- 1) Carpia, Francine, Teacher for Scott Middle School. Effective: 3/29/2018.
- 2) Garthwaite, Angela, Teacher for Scott Middle School. Effective: 4/3/2018—4/4/2018.
- 3) Hager, Peggy, Teacher for Friendship Elementary School. Effective: 3/29/2018.
- 4) Hamilton, Devyn, Guidance Counselor for Scott Middle School. Effective: 4/3/2018.
- 5) Jaskot, Gregory, Teacher for Reeceville Elementary School. Effective: 4/16/2018.
- 6) Neubauer, Jaclyn, Teacher for Scott Middle School. Effective: 3/28/2018; 4/2/2018; 4/13/2018.

b. CATSS

- 1) Bisignaro, Carol, 6.5 Hour Aide for Reeceville Elementary School. Effective: 3/27/2018.
- 2) Butler, Colleen, 6.5 Hour Aide for Rainbow Elementary School. Effective: 4/5/2018; 4/17/2018.
- 3) Lambert, Courtney, Special Education Secretary for the Coatesville Area Administration Building. Effective: 3/1/2018; 3/23/2018; 4/4/2018.
- 4) Marlow, Lakeesha, 4.5 Hour Aide for Caln Elementary School. Effective: 4/10/2018; 4/13/2018.
- 5) Sawyers, Stephanie, Special Education One On One Aide for Reeceville Elementary School. Effective: 4/2/2018—4/17/2018.
- 6) Sweigart, Heather, 6.5 Hour Aide for Rainbow Elementary School. Effective: 4/17/2018.
- 7) Thompson, Fay, 5.75 Hour Aide for Rainbow Elementary School. Effective: 4/11/2018; 4/13/2018; 4/16/2018—4/17/2018.

c. FEDERATION

- 1) Sampson, Diane, 3 Hour General Utility Worker for Reeceville Elementary School. Effective: 3/28/2018.

5. Voluntary Transfers:

RECOMMENDED MOTION: That the Board of School Directors approve the Voluntary Transfer of:

a. ACT 93

- 1) Mancinelli, Lynn, move from Assistant Principal for Rainbow Elementary School to Interim Principal for Friendship Elementary School. Effective: 5/1/2018.

3. **EDUCATION COMMITTEE (Bashera Grove, Chair)**

A. University of Pennsylvania Penn Literacy Network Professional Development Contract

RECOMMENDED MOTION: That the Board of School Directors approves the professional development contract with the University of Pennsylvania Graduate Penn Literacy Network in the amount of \$50,000 as presented. (*Confidential Enclosure*)

B. CPM Teacher Leader Contract

RECOMMENDED MOTION: That the Board of School Directors approves the teacher leader contracts with CPM to allow the following CASD teachers to become teacher leaders and offer professional development at workshops, site visits and conferences: (*Confidential Enclosure*)

- Jillian Abgarian
- Michelle Amicone
- Melissa McIlhenny
- Karen Smith

C. Lifetouch Underclass Portrait Dates for 2018-2019

RECOMMENDED MOTION: That the Board of School Directors approves the Lifetouch Underclass Portrait dates and contracts for 2018-2019 of, as outlined below: (*Enclosure*)

<u>School</u>	<u>Spring Dates</u>	<u>Fall Dates</u>	<u>Make-up Dates</u>
Scott Middle School	04-16-2019	09-18-2018	10-24-2018

D. School Calendar 2018-2019 Final

RECOMMENDED MOTION: That the Board of School Directors approves the calendar for the 2018-2019 school year as presented. (*Enclosure*)

E. Out of State Field Trip Request AFJROTC

RECOMMENDED MOTION: That the Board of School Directors approves the out of state AFJROTC field trip request as presented. (*Confidential Enclosure*)

F. Out of State Field Trip Request Chamber Orchestra

RECOMMENDED MOTION: That the Board of School Directors approves the out of state field trip request, and public performance for adjudication, as presented. (*Confidential Enclosure*)

G. Student Discipline Code of Conduct

RECOMMENDED MOTION: That the Board of School Directors approves the student discipline code of conduct for the 2018-2019 school year.

Motion: Ann Wuertz **Second:** Robert Fisher

Motion to Table:

Motion: Dean Snyder **Second:** Thomas Keech **Vote:** 8-0-0

H. Student Adjudications

RECOMMENDED MOTION: That the Board of School Directors approves the student adjudications for the following students: 58710661, 90001168

I. Photo Booth

RECOMMENDED MOTION: That the Board of School Directors approves the contract with Lenny Rogers photography for a photo booth to be used at the North Brandywine Middle School Dance in May. (*Confidential Enclosure*)

J. Homebound Instruction Request

RECOMMENDED MOTION: That the Board of School Directors approves the homebound instruction for the following students: 10002825, 10015591, 10001792 (*Confidential Enclosure*)

K. NASA Research Challenge

RECOMMENDED MOTION: That the Board of School Directors approves the field trip to the Goddard Space Flight Center (*Confidential Enclosure*)

L. Out of State Field Trip Request Indoor Color Guard

RECOMMENDED MOTION: That the Board of School Directors approves the out of state field trip request, and public performance for the Indoor Color Guard Championships. (*Confidential Enclosure*)

M. Independent Education Evaluation Contracts

RECOMMENDED MOTION: That the Board of School Directors approves the Independent Educational Evaluation Contracts for the following students: 10005080, 10015012. (*Confidential Enclosure*)

Motion: Ann Wuertz

Second: James Hills

Vote: 8-0-0

4. OPERATIONS COMMITTEE (James Hills, Chair)

A. Request to Waive Fees – Red Raider Football Kid Camp – C.A.S.H.S.

RECOMMENDED MOTION: That the Board of School Directors approves the request to waive fees in the amount of \$10,350 for use of the turf football field, stadium and bathrooms to host the Red Raider Football Kid Camp. (*Confidential Enclosure*)

B. Request to Waive Fees – Caln National Night Out – Caln Elementary School Field

RECOMMENDED MOTION: That the Board of School Directors approves the request to waive fees in the amount of \$10.00 for the use of Caln Elementary School field for the National Night Out fireworks. (*Enclosure*)

C. Request to Waive Fees – YMWIC – Rainbow Elementary School

RECOMMENDED MOTION: That the Board of School Directors approves the request to waive fees in the amount of \$13,775 for use of the 3 classrooms, cafeteria and the library to hold math and science summer camp. (*Confidential Enclosure*)

D. Request to Waive Fees – Coatesville Youth Lacrosse – NBMS, SBMS, Multi-Purpose Field

RECOMMENDED MOTION: That the Board of School Directors approves the request to waive fees in the amount of \$24,700 for use of the multi-purpose field at CASH, NBMS and SBMS fields to host the Coatesville Youth Lacrosse Programs. (*Confidential Enclosure*)

5. POLICY COMMITTEE (Thomas Siedenbuehl, Chair)

A. Policy-012 Diversity Policy: Second Reading

RECOMMENDED MOTION: That the Board of School Directors approve the first reading of policy 012

B. Insertion of Named Designee

RECOMMENDED MOTION: That the Board of School Directors approves the insertion of the named designees as presented in policies 600,700, 800, 900. For purposes of clarity, these insertions do not change the substance or content of the policies but will allow the general public to know whom they may directly contact.

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

1) Elwood Dixon

ADDITIONAL BOARD MEMBERS' REPORTS

INFORMATION ITEMS

ADJOURNMENT

Motion: Robert Marshall

Second: Dean Snyder

Time: 9:29 P.M.

Respectfully submitted,

Karen M. Hall, School Board Secretary

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2018 and on the District Website.
Copies of the minutes will be maintained in the Office of the Board Secretary.*